

### **Executive Insight**

SaaS platforms now drive critical business functions—from HR and billing to analytics and collaboration. With AI deeply integrated, they deliver powerful efficiencies but also create new, often hidden, security risks.

Al-driven automation can accelerate workflows, improve insights, and reduce human error. But it can also silently change how sensitive data is stored, accessed, and even shared. And when those tools are handling personal health information (PHI), customer financials, or business-critical IP, the stakes are too high to ignore.

This guide helps mid-sized organizations—especially in healthcare—reclaim visibility and control in a rapidly evolving SaaS landscape.

# IS YOUR CURRENT SaaS ENVIRONMENT CREATING MORE RISK THAN VALUE?

### Use this quick self-assessment to find out:

- Do any of your SaaS vendors use embedded AI or machine learning?
- Do you know where your sensitive data (PHI, PII, IP) lives across SaaS platforms?
- Have you reviewed SaaS contracts or data policies in the last 12 months?
- Are SaaS user permissions regularly audited and managed?
- Do you have visibility into how vendors are using or training AI with your data?



#### How many questions can you answer?

- 0–2 "Yes": High exposure, low visibility.

  Prioritize a SaaS audit now.
- 3-4 "Yes": Moderate control—but potential blind spots. Take corrective steps.
  - 5 "Yes": You're ahead of the curve. Stay vigilant.

### SaaS VENDOR RISK QUESTIONNAIRE

# Use this AI Security checklist when onboarding or reassessing a vendor:

- Does the vendor embed AI or integrate third-party AI tools?
- What types of data are used to train or feed Al features?
- Is sensitive data (PHI/PII) used in Al training? If so, can you opt out?
- What data retention policies apply to Al-generated outputs?
- Where is data stored and processed (geolocation, cloud region)?
- What contractual safeguards exist for data misuse or breach?

Include this as part of every procurement or vendor review process.

### SECURITY CHECKLIST for AI-Era SaaS

Ensure compliance with HIPAA, or CCPA where applicable (GDPR)

#### **Monitoring &** Access & **Data Handling Vendor Controls Permissions** Response Identify all SaaS Use least-**Establish alerts Review contracts** platforms with privilege access for unusual user for AI and data PHI or sensitive handling clauses models or AI behavior data Audit admin Require breach **Enforce SSO Ensure** notification and MFA across activity and encryption at rest and in terms specific all apps access logs transit to Al misuse regularly Limit data Test incident Automate **Ensure opt-out** sharing to only rights for Al offboarding to response remove stale essential procedures training integrations involving SaaS accounts platforms



# BONUS: Healthcare-specific Precautions

#### **PHI in Business Tools**

SaaS systems like
scheduling, billing, and
intake often handle PHI but
may not be secured like
clinical systems

#### **Recommendation:**

Treat all PHI-handling
SaaS platforms as Tier 1
risk assets

#### **HIPAA Complexity**

Al-powered features can

trigger compliance
issues if they process or
generate PHI without
clear safeguards

#### **Recommendation:**

Include AI questions in Business Associate Agreements (BAAs)

#### **Shadow Al Risk**

Vendors may roll out Al features without
sufficient documentation or control- leaving organizations blind to data usage

#### **Recommendation:**

Use data flow mapping to ensure PHI stays within trusted boundaries



# This could easily happen...

#### **Illustrative Situation:**

A mid-sized healthcare provider in the southeastern US uses multiple SaaS tools to manage electronic health records (EHR), appointment scheduling, and patient communications.

#### **Incident:**

A new AI feature is automatically enabled in their scheduling SaaS platform allowing anonymized usage data to be shared for "model training." Due to lack of visibility and vendor oversight, the system ends up exposing protected health information (PHI) through metadata logs stored on a third-party server.

#### **Potential Impact:**

- Patient Record exposure for an extended period of time.
- The organization is required to notify patients and report the incident under HIPAA breach rules.
- Regulatory fines, reputational damage, and need to re-evaluate all SaaS contracts for Al usage.

#### Lesson Learned from this scenario:

Even "invisible" features like background AI training or integration logs can lead to compliance violations. Proper vendor assessments, opt-out controls, and real-time monitoring are critical.



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